



MARATHON SCIENCE SCHOOL



Careers Policy

CAREERS EDUCATION, INFORMATION, ADVICE & GUIDANCE POLICY

Viewed on: September 2025

Next Review: September 2026

Salih Ezer

INTRODUCTION

Schools have a statutory duty to secure independent and impartial careers guidance for pupils in Years 7-13. Ensuring that the CEIAG and Employability programme follows local, regional and national frameworks for good practice and other relevant guidance, such as: *Section 19 Education Act (2011)*.

*Most recent, *Careers guidance and access for education and training providers Statutory guidance for schools and guidance for further education colleges and sixth form colleges* was published January 2023*

“A successful careers guidance programme will also be reflected in higher numbers of pupils progressing to positive destinations such as apprenticeships, technical routes, sixth form colleges, FE colleges, university or employment.”
Careers Guidance and Access for Education & Training Providers in January 2018

Marathon School recognises that all pupils are entitled to receive up-to-date careers information and advice, as part of the school curriculum. The aim is to prepare our young people for the opportunities, responsibilities and experiences of adult life.

Roles and Responsibilities

Overall responsibility	Headteacher
Delivery	Mr Ekici Mr Akcay
Supported by	Mr Iskir SENCO

Student Entitlement

CEIAG is an important component of the Curriculum and we fully support the statutory requirement for an impartial programme of careers education throughout the school. We communicate this provision through our website, prospectus, social media and parent / carer meetings.

Parental Involvement

There are delegated meetings with parent to inform them about:

- GCSE 's
- A- levels
- Vocational courses
- Apprenticeship
- Colleges vs 6th forms
- Universities

Many of our parents have a very limited knowledge of UK education system.

Equality and Diversity:

Careers Education is provided to all students and provision is made to allow every student to access the curriculum. Students are encouraged to follow career paths that suit their interest, skills and strengths with the absence of stereotypes.

Implementation

The Gatsby Benchmark is a framework outlining the best careers provision in schools and colleges, Marathon School careers policy is founded on these. As well providing a framework for a holistic careers programme across Years 7-11, these guidelines are also embedded within curriculum and enrichment activities

Gatsby Benchmarks

1. A stable careers programme:
School should have an effective careers policy.
2. Learning from labour market information
Every pupil, and their parents, should have access to good-quality information about future study options and labour market opportunities.
3. Addressing the needs of each pupil
Pupils have different career guidance needs at different stages. A school's careers programme should embed equality and diversity considerations throughout.
4. Linking curriculum learning to careers
All teachers should link curriculum learning with careers.
5. Encounters with employers and employees
Every pupil should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment activities including visiting speakers, mentoring and enterprise schemes
6. Experiences of workplaces
Every pupil should have first-hand experiences of the workplace through work visits, work shadowing and/or work experience.
7. Encounters with further and higher education
All pupils should understand the full range of learning opportunities that are available to them. This includes both academic and vocational routes and learning in schools, colleges, universities and in the workplace.
8. Personal guidance
Every pupil should have opportunities for guidance interviews with a career's adviser, who could be internal (a member of school staff) or external, provided they are trained to an appropriate level. These should be available whenever significant study or career choices are being made. They should be expected for all pupils but should be timed to meet their individual needs

Careers Education by Year group

CIAG is delivered as part of the PSHE programme. Additional activities are planned to enrich the curriculum.

Year 7

All about me and goal setting

My personal brand
Enterprise skills
Visits from employers / professionals
Online careers quiz (Kudos)

Year 8

All about me and goal setting Raising aspirations
Economic well being
Saving and budgeting
Raising aspirations
Employability skills
Types of work
Visits from employers / professionals
Online careers quiz (Kudos)

Year 9

Goal setting
Options preparation
Types of work
Visits to colleges / universities
Visits from employers / professionals
Online careers quiz (Kudos)

Year 10

Your online appearance
Personal branding
Types of employment
Employment trends
Visits to colleges / universities
Visits from employers / professionals
Online careers quiz (Kudos)
Work experience / shadowing
Careers research
Writing CV
Preparation for work experience
Individualized career planning with an advisor

Year 11

Setting academic and personal targets
Your own personal development
Research into courses and careers
CV writing Personal statements
Study Skills
Visits to colleges / universities
Visits from employers / professionals
Online careers quiz (Kudos)
Open day visits to colleges
Applying for college, jobs, apprenticeships

LINKS WITH OTHER AGENCIES

Marathon School will:

- work closely with agencies to provide up to date careers information to pupils and parents.
- Involve local employers more directly in young people's learning
- Encourage pupils to apply their learning to working contexts, if possible on employers' premises
- Develop key skills with employers' support and in working situations as well as in school;
- Explore links with higher education institutions to organize taster days.

EXPERIENCE OF WORK ARRANGEMENTS

The KS4 Experience of Work activity is planned to take place at the end of year 10 and offers a two week experience of work opportunity in a local workplace.

The placements provide pupils with the opportunity for personal and social development as well as direct learning in the workplace.

Pupils can:

- Find their own placements through personal application.
- Request a placement from other institutions

All placements found, whether by personal application, by the School, or other institutions have to meet certain legal requirements as well as those of Health & Safety in the Workplace.

Pupils are not allowed to take part in Experience of Work activities unless their applications have been agreed by the school.